

September 19, 2003

To: **JUVENILE JUSTICE CRIME PREVENTION COUNTIES**

Chief Probation Officers  
Probation Business Managers  
Program Managers  
Other Interested Parties

Subject: **JJCPA Information Bulletin 2003-05 - October 15 Online Reporting  
Deadline and Allocation Information for Fourth Year Funding**

**October 15 Deadline For Reporting On Second Allocation Progress Report**

This is a reminder that October 15, 2003 is the deadline for submitting all expenditure and outcome data. The online system is open now and available for input. Please remember to include encumbered amounts along with your expenditures, as well as interest expended/encumbered. Each time you enter data be sure to hit the calculate and save prompts or the information will be lost. Once you have completed your input, or at any point that you would like our review, please contact BOC staff. Program staff are: Karen Stoll (lead), Field Representative, (916) 445-8066, [kstoll@bdcrr.ca.gov](mailto:kstoll@bdcrr.ca.gov); Marlon Yarber, Consultant, (916) 323-8859, [myarber@bdcrr.ca.gov](mailto:myarber@bdcrr.ca.gov); and John Berner, Research Consultant, (916) 445-5790 [jberner@bdcrr.ca.gov](mailto:jberner@bdcrr.ca.gov).

Prior to completing your progress report(s), you are strongly encouraged to access instructional information located on our website at [www.bdcrr.ca.gov](http://www.bdcrr.ca.gov). Once at the site, go to the JJCPA web link by clicking on Juvenile Justice Crime Prevention Act under Featured Links. Then click on Program Participants and Program Outcomes under Annual Progress Report Instructions and Resources. This will open a document that addresses those items that most often caused confusion when the progress reports were submitted last year. Also included are several pages that further explain some of the screens that appear in the On-Line Reporting System. Please carefully review the entire document and share it with those in your County who are responsible for preparing and submitting the County's Progress Report(s) to the BOC.

**Fourth Year Allocation**

We just received preliminary notification from the Department of Finance regarding the anticipated county allocations for the 2004-2005 expenditure year. They are posted on the JJCPA web link. As you will recall, the allocations were reduced because the program suffered a \$16.1 million reduction during budget negotiations. At this time, we do not have confirmed information regarding when the funds will be distributed. We will notify you as soon as this information becomes available from the Department of Finance and the State Controller's Office. The reduced allocations do not affect current year JJCPA programs, but will impact your planning and the programs you select for funding for fiscal year 2004-05. County Plan Modifications for the fourth year allocation will be due to the BOC on May 1, 2004. We encourage you to work with your Coordinating Council and your BOC Field Representative over the next several months

to review the effectiveness of funded programs and to plan for anticipated program reductions for next year.